



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		LILONG HAOREIBI COLLEGE
• Name of the Head of the institution	PROF. MD. A. SATTAR SHAH	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03857966579	
• Mobile No:	8837270761	
• Registered e-mail	lhprincipaloffice@gmail.com	
• Alternate e-mail	iqaclhcollege@gmail.com	
• Address	USHOIPOKPI LILONG	
• City/Town	THOUBAL	
• State/UT	MANIPUR	
• Pin Code	795130	
2.Institutional status		
• Affiliated / Constitution Colleges	AFFILIATED	
• Type of Institution	Co-education	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	MANIPUR UNIVERSITY												
• Name of the IQAC Coordinator	AHONGSHANGBAM ROBERTSON SINGH												
• Phone No.	7630985444												
• Alternate phone No.	936309868												
• Mobile	7630985444												
• IQAC e-mail address	iqaclhcollege@gmail.com												
• Alternate e-mail address	robertkhuman@gmail.com												
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.lilonghaoreibicollege.edu.in/documents/NA3011216421.pdf												
4.Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	https://lilonghaoreibicollege.edu.in/documents/archieves_Academic%20Calendar%20for%20the%20academic%20year%202022-2312_12_23_0845PM.pdf												
5.Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2.39</td> <td>2022</td> <td>18/01/2022</td> <td>17/01/2027</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.39	2022	18/01/2022	17/01/2027
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	B	2.39	2022	18/01/2022	17/01/2027								
6.Date of Establishment of IQAC	16/09/2020												
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,													

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Botany, Lilong Haoreibi College	DBT-NER Institutional Biotech HUB Phase -II	Ministry of Science & Technology Department of Biotechnology (DBT-NER) Govt. of India, New Delhi.	2022-23 for 3 Years	Rs. 10,18,400/-
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9.No. of IQAC meetings held during the year		4		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 		View File		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
<p>1. Enhancing Teaching-Learning Practices: IQAC LHC has implemented innovative teaching methods, technology integration, and faculty development programs to improve the quality of education delivery.</p> <p>2. Enhancing Student Support Services: IQAC LHC has initiated programs to enhance student welfare, career counseling, and extracurricular activities to foster holistic development and</p>				

student success. 3. Ensuring Accreditation Compliance: IQAC LHC has worked towards fulfilling accreditation requirements, and preparing documentation to ensure the institution meets quality assurance standards set by NAAC.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To give several hands-on training workshops especially for teaching and non-teaching staff of the College in order to upscale their skills.	Several Hands-on training workshops for teaching and non-teaching staff of the College were successfully organized during the academic year.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	17/02/2024

15. Multidisciplinary / interdisciplinary

1. Incorporating the National Education Policy (NEP) into Lilong Haoreibi College has catalyzed a significant shift towards multidisciplinary and interdisciplinary studies. The College has embraced a more holistic approach to education, breaking down traditional disciplinary boundaries and encouraging students to explore diverse fields of knowledge.

2. Under the NEP, the college has adopted interdisciplinary courses in line with syllabi prescribed by the parent university i.e., Manipur University that blend insights from multiple disciplines to address complex societal challenges.

3. Moreover, the NEP has sparked collaborations between various

departments of the College, leading to the development of cross-disciplinary initiatives. These collaborations foster a rich intellectual environment where students and faculty from different backgrounds come together to exchange ideas and perspectives.

4. Overall, the introduction of NEP has transformed our college into a hub of multidisciplinary learning, empowering students to develop versatile skill sets and become adept at navigating the interconnected complexities of the modern world.

16.Academic bank of credits (ABC):

The introduction of the Academic Bank of Credits (ABC) at Lilong Haoreibi College curriculum following the National Education Policy (NEP) in the academic year 2022-23 has revolutionized the way students engage with their academic journey. Altogether a total of 1005 students in the BA/B.Sc 1st Semester, 2022-23 has opened their ABC accounts. With the ABC system, students will now have the flexibility to pursue learning experiences beyond traditional coursework, accumulating credits for various academic and extracurricular activities. This will also empower students to pursue a more holistic and personalized educational journey, equipping them with the skills and knowledge needed to thrive in a rapidly evolving world.

17.Skill development:

1. Incorporating Skill Enhancement Courses (SEC s) within the framework of the National Education Policy (NEP) at Lilong Haoreibi College provides a robust platform for the skill development of students. NEP's emphasis on holistic and multidisciplinary education aligns well with SEC objectives, fostering a well-rounded skill set among students.

2. NEP's emphasis on flexibility and choice allows students of the College to tailor their learning experiences to their interests and career aspirations. SEC modules as prescribed in the syllabi of Manipur University has been so designed to complement core academic subjects, offering students the opportunity to diversify their skill set and enhance their employability.

3. Through B.Voc programme in Agriculture, students of Lilong Haoreibi College in the said programme have also received hands-on training, industry exposure, and opportunities for internships or apprenticeships.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. Incorporating the Indian knowledge system into Lilong Haoreibi College curriculum aligns with the principles outlined in the National Education Policy (NEP). The College has adopted courses from the options prescribed in the Manipur University Syllabi for Undergraduate Courses that integrate teachings from ancient Indian sciences and traditional farming practices into various disciplines.

2. These courses provide students of the College with a deeper understanding of India's rich cultural heritage while also offering valuable insights into sustainable practices, holistic well-being, and indigenous knowledge systems.

3. By integrating the Indian knowledge system into our curriculum, the College aims to nurture a more comprehensive and inclusive learning environment that prepares students for the challenges of the modern world while honoring our cultural roots.

4. The College has yet to introduce any of these courses ONLINE.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

1. The focus on Outcome-Based Education (OBE) in respect of Lilong Haoreibi College aligns seamlessly with the objectives outlined in the National Education Policy (NEP). The College has structured the courses aligned with the prescribed syllabi of Manipur University offered to the students in such a way as to prioritize clearly defined learning outcomes and competencies that students are expected to demonstrate by the end of their programs.

2. With NEP's emphasis on flexibility and choice, OBE framework of the College allows students to personalize their learning experiences based on their interests, career goals, and learning styles. Through a combination of theoretical knowledge, practical skills, and experiential learning opportunities, the College tries its best to ensure that students acquire the competencies needed to excel in their chosen fields.

3. By adopting OBE principles in line with NEP guidelines, the college is committed to providing students with a holistic education that equips them with the skills, knowledge, and values necessary to thrive in a rapidly changing global landscape.

20.Distance education/online education:

The College has so far not introduced any distance or online course.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	188
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2895
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	670
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	644
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	51
File Description	Documents
Data Template	View File
3.2	73

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	34
4.2 Total expenditure excluding salary during the year (INR in lakhs)	103.15
4.3 Total number of computers on campus for academic purposes	24

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Lilong Haoreibi College envisions for ensuring effective delivery of Outcome Based Learning system based on the curriculum and syllabus prescribed by the affiliating Manipur University which is based on the guidelines of the NEP 2020 with an objective to make the students more competent, socially committed, industrially compatible, research oriented and for the all round development of the students. The following activities are taken up to achieve the targeted goals:
- In order to get the best learning outcome from the students, the college follow the curriculum and syllabus prescribe by the Manipur university and the following works and activities are done:
- The college creates different whatsApp groups for faculties, staff, students, department wise and faculty wise with students. E-resources, class notes, questions/answers prepared by the faculties and question bank containing model question papers and previous years' university question papers are also shared to the students through the whatsApp groups.
- Annual Academic Calendar is prepared by the Internal Quality

Assurance Cell (IQAC) every year which is made inclusive of all possible students' centric academic activities. It is displayed in the college website and published as hardcopies in the college handbook called the Aurora.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_Academic%20Calendar%20for%20the%20academic%20year%202022-2312_12_23_0845PM.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. Lilong Haoreibi College strictly adheres to its academic calendar by carefully planning and scheduling courses, exams, and assessments in advance in line with the curriculum and annual academic calendar prescribed by Manipur University.

2. Continuous internal evaluation is integrated into the academic calendar by incorporating regular assessments, quizzes, projects, and presentations throughout the semester.

3. Teachers outline these evaluations in the course syllabus, ensuring students are aware of expectations and deadlines.

4. Additionally, digital platforms are utilized to streamline the process and ensure timely feedback for students.

5. Regular communication and coordination among faculty members of the College ensures maintaining a consistent and effective evaluation schedule.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_Academic%20Calendar%20for%20the%20academic%20year%202022-2312_12_23_0845PM.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

30

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Lilong Haoreibi College integrates various issues relevant to gender, human values, environment and sustainability and professional ethics in its curriculum. Throughout the academic year, the college organizes diverse activities to actively engage students in this pursuit.

2. In the classroom, teachers diligently work to sensitize students to these crosscutting issues, emphasizing their significance in various disciplines. NSS Units instill a spirit of service and advocate for peace, love, and holistic development.

3. Gender-related issues find dedicated attention through Women Cell committed to challenging societal issues like patriarchy, sexism, and prejudice, while enhancing women's empowerment.

4. Environment and sustainability are paramount at Lilong Haoreibi

College, with dedicated Green Campus and Cleanliness Committee, raising awareness on issues ranging from environmental conservation to social concerns like cleanliness, drug addiction, safety rules, and health.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

14

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://lilonghaoreibicollege.edu.in/documents/archieves_122_04_24_0738PM.4.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1340

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

329

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Knowing the differential levels of students' learning capacity is the first step to identify advanced learners and slow learners. In this regard, teachers of the institution adopt different mechanisms.

For slow learners, the subject teachers take up the following few steps:

1. Tutorial classes are conducted to clarify students' doubts which they could not comprehend during the normal classes and also to improve their overall academic performance including examinations.
2. Tutorial classes are also conducted to enable them catching up with other fellow students.
3. Previous year questions and tips to answer them are also discussed during the tutorial classes.
4. In case of this institution we put TUTORIAL CLASSES AS A PART OF OUR MASTER TIME TABLE.

These tutorial classes are specially meant to assist these slow learners.

Steps for Advanced Learners:

1. For advanced learners, concerned teachers encourage them to participate in different competitions such as quizzes, debating competition, extempore speech, essay writing, seminar presentation, etc.

2. In the tutorial classes, advanced learners are not only taught about the topics in the syllabus but also

beyond this whenever is possible.

3. Such students are also taught/guided on how to prepare for Post-Graduate entrance examinations

and other competitive examinations.

File Description	Documents
Link for additional Information	https://lilonghaoreibicollege.edu.in/documents/NO2104241049119.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2895	51

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Lilong Haoreibi College undertakes different methods that are student centric aiming at enhancing their learning experiences which are of participative, experiential and problem solving.

2. As a part of experiential learning, some of the programmes and courses offered by this institute involve experiential learning as a part of their syllabus prescribed by the affiliating University.

3. Projects, assignments and making reports of the field trips are some of the works assigned to the students to evaluate their knowledge and skills they acquire from the trips and also to instill the problem-solving attitude to them.

4. For those subjects involving practical sessions, the practical classes are conducted in their respective laboratories with required advanced equipment and instruments providing the systematic and scientific teaching learning process to the students.

5. Students are also encouraged to take part in various co-curricular activities organised both by the institution as well as other institutions both inside and outside the state through its NSS, YRC and NCC units. This encourages them to not only concentrate in curricular but also in extra-curricular activities.

Thus, the teachers of the college use a multitude of student centric approaches to make an effective teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. With regard to ICT, Lilong Haoreibi College may be said to be in its infancy stage due to its poor development in ICT related infrastructure. However, the faculty of the institution is not.

2. It was only in the later part of the year 2020, Principal and the IQAC of the college acknowledging the dire need of having a designated ICT Block in the college developed the ICT block by utilizing the five rooms which were constructed under RUSA.

3. Being at its infancy stage, the institution does not have a huge number of computer and smart interactive board like many other institute of national and international repute.

4. At present, the institute has only 30 computer sets only and one projector, of which 24 sets are for use by the students, two for administrative use and four in the main library. In addition to this, there are six hi-featured digital interactive boards.

5. To highlight few developments towards ICT, it is worth mentioning that the college campus has been made WiFi enabled thereby giving internet connectivity via LAN as well as Wi-Fi router.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://lilonghaoreibicollege.edu.in/ictcentre

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc.

/ D.Litt. during the year

22

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

667

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. Lilong Haoreibi College is an affiliated college under Manipur University. Therefore, internal assessment in the college has been a very recent initiative for all the affiliated colleges in the state. Therefore it started only from the year 2020 following the instructions given by Manipur University.

2. The institution follows a transparent mechanism of internal assessment executing the instructions from the affiliating University. Internal examination schedules are fixed as per controller of Examination notifications, and report is again submitted to the same.

3. In the beginning of every academic session, an orientation/induction programme is conducted by joint effort of both

teaching and non-teaching staffs of the college under the supervision of the Principal of the college.

4. In order to ensure transparency of the internal assessment, the marks so obtained by the students in all the levels of internal assessment are timely intimated. This enables the students know their own positions as to where do they stand as far as their performance in internal assessments are concerned.

5. Tutorial classes are also arranged for the students thereby giving them an opportunity to make up their weak areas. Students with low attendance are encouraged to attend classes regularly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal assessment being a new initiative as per affiliating University, the grievances related to internal examination for ensuring transparent, time-bound and efficient is effectively looked into by the IQAC and Students Grievance Redressal Cell.

The college adopts certain methods to attend grievance that comes up related to internal examination, if any.

1. The college a Students Grievance Redressal Cell to address grievances of all sorts related to curricular as well as co-curricular activities. Internal assessment related grievance can also be provisioned to attend by this cell.

2. However, students are instructed to first approach their concern subject teacher and HOD of the department whenever any grievances related to internal assessment come up, and the same will be solved at that level.

3. For clarification of grievances from students for their secured marks, assessed unit tests and assignment papers are shown to the students for self-assessment.

4. Answer sheets of such students who have put up grievances are re-evaluated in presence of the student himself or herself one by one.

5. In case of inability to solve the grievance, the same may be put up to Students Grievance Redressal Cell for possible solution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes of the different courses offered are properly intimated to all concerned to make a right and wise choices by the students.

There are some universal learning outcomes also which are inherent and common in every syllabus.

The students are encouraged, guided to learn and imbibe these outcomes. They are also percolated to students through organization and participation of co-curricular and extra-curricular activities.

Followings are few common outcomes that different programmes and courses that the institution offers:

1. Students are taught to identify and analyse real life problems and find solutions using the lessons taught by the programmes and courses that they opt.
2. Enhancing their communication skills, and computer & internet literacy and allowing the students to share ideas, thoughts, knowledge and information among themselves.
3. Empowering the students to become entrepreneurs, scientists, administrators, etc. and imbibing the necessary qualities and qualification for these.
4. To become good citizen and serve for the country.
5. Study of ecology through field work in different regions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.lilonghaoreibicollege.edu.in/documents/LHC_POPSOCO_Combined.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the website of the institution all the Programme Outcomes, Programme Specific Outcomes and Course Outcomes are displayed.

Followings are some of the methods of measuring the Programme Outcomes, Programme Specific

Outcomes and Course Outcomes adopted at Lilong Haoreibi College:

1. Performance of the students in the internal assessment. As per University guidelines, 30 percent marks for all the courses are to be awarded through internal assessment. Their performance in the internal assessment indicates the knowledge of the concern subject domain.
2. The performance of the final year students, placement records and success rate in various competitive exams in the state and national levels are also considered as indicators of attainment of the various objectives.
3. Students' participation in various curricular, co-curricular activities and their relative performance is yet another measurement for the Programme Outcomes, Programme Specific Outcomes and Course Outcomes.
4. Participation by students of the college in various awareness and extension programmes related to a social issues is also adopted as a measuring the level of Programme Outcomes, Programme Specific Outcomes and Course Outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

644

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.lilonghaoreibicollege.edu.in/documents/AI16022421364.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://lilonghaoreibicollege.edu.in/documents/archieves_SSS%20Report%20LHC%202022-2322_04_24_0846PM.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

10.18

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Lilong Haoreibi College has made good efforts for improvement in teaching, learning, research and extension activities. Students have been encouraged to participate in Extension Activities and understand the social responsibilities besides classroom learning activity and passing examination. They have been made convinced of their responsibility in serving the society. It strengthens their social, intellectual, physical and emotional abilities and enables them to face challenges in everyday lives.

2. Our students have taken good initiatives in organizing social awareness activities- rallies, workshops, camping, exchange of students' program and collaborative activities. Our units of NSS, NCC, YRC of are actively working in collaboration activities both inside and outside the College campus in activities like cleanliness program, tree plantation, AIDS awareness campaign, plastic waste

management program etc.

3. The institution encourages all the students to participate in various social issues from time to time. The College has two units of NSS Unit I and II comprising of one hundred students in each unit with two adopted neighboring village (i) Lilong Hanganthabi and (ii) Chaobok Meirenkun, under two Programme Officers.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/110463/3.3.1_1629623740_6606.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1127

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Lilong Haoreibi College has a vast area spreading across an area of about 16.78 acres with a build-up area of about 13482.8 square m. The institution has altogether 14 departments offering Undergraduate BA/BSc Degree programmes and is affiliated under Manipur University. Apart from these, B. Voc. Programmes are also offered under National Skill Qualification Framework (NSQF).

Physical Infrastructure for teaching-learning:

1. There are 33 classrooms out of which 5 classrooms are ICT enabled with the installation of high-end interactive digital board. The IQAC office is also installed with 1 interactive board for use as a small conference hall.
2. The ICT Block has at present 24 computer sets for use by the students, and 4 sets for use in the administrative purposes.
3. The College has 8 Laboratories -one each in Botany, Chemistry, Education, Geography, Home Science, Mathematics, Physics and Zoology.
3. With regards to Library of the institution, it has been semi-automated with the installation of KOHA software. The College Library has subscribed to NLIST INFLIBNET.
4. The college campus has been made a Wi-Fi enabled by placing routers at different locations.

5. The college has a seminar-cum-multipurpose hall with seating capacity of about 300.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_423_08_21_0227PM.1.1%20Adequate%20infrastructure%20and%20physical%20facilities,%20Lilong%20Haoreibi%20College.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. The students of Lilong Haoreibi College are not lagging behind in the field of sports. The College has an outdoor sports-ground spreading over an area of 30,275 square m. All the outdoor games like Football, Cricket, Volleyball, Basketball etc. are played in the College main ground.

2. The athletic culture in the college instills healthy competition, sportsmanship and teamwork among students.

3. On the Annual Sports Day, various tournaments and competitions are held for students and faculties. Each year, students of the College compete under the strict vigil of Sports Committee and Physical Education Teachers.

4. Indoor games such as Table tennis, Badminton, Chess, Carom are played in the College Indoor Stadium constructed under the University Grants Commission.

5. Apart from these, cultural activities are also one of the main components of a college. The college is firmly believed in co-curricular activities.

6. The College has multipurpose hall where most of the cultural activities are showcased. The multipurpose hall is designed with two wings and backstage system which provides facilities for staging short plays, musical shows, Fashion Shows, Fresher Meet, Ex-tempore Speech, Quiz competition and other literary activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_PHOTOGRAPHS%20OF%20CULTURAL%20ACTIVITIES23_08_21_0406PM.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://lilonghaoreibicollege.edu.in/ictcentre
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library at Lilong Haoreibi College is of medium size having a good collection of text and reference books along with hardcopy journals - regional and national.

The college library is semi-automated with the installation of KOHA software.

The College Library also provides access to more than 6000 e-journals and above 1,64,300 ebooks to its students and faculty via the link <https://nlist.inflibnet.ac.in/> in order to facilitate their teaching-learning experiences in the institution.

Followings are the details of information regarding the Integrated Library management System (ILMS):

Name of ILMS software : Koha

Nature of automation (fully or partially) : Partially Automated

Version Year of Automation : 18.05.00.000

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://lilonghaoreibicollege.edu.in/documents/archieves_423_08_21_0317PM.2.1%20Link.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.5 Lakhs

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

37

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Lilong Haoreibi College does have an ICT Block developed only in the late 2020 providing access to computers and internet facility to its students and faculty.

The college has following IT facilities:

24 computers with upgradable Windows operating systems - 2020.

4 computers with upgradable Windows operating systems - 2017.

1 Projector.

There is 1 computer laboratory equipped with desktops having the latest configuration systems as per requirements of the course

curriculum.

The administrative office is manually operated; such as activities related to accounts, students admissions and administration including time table, internal assessment, admit card, and other human resource management services, etc. to perform these activities the office has 3 desktops and 1 desktop in the Principal office.

The college library is semi-automated with 01 server, 3 desktop systems.

The college has a total of 1 LCD multimedia projectors.

The administrative office and all computer labs are connected in LAN.

The entire college campus is Wi-Fi enabled zone.

The college has the following additional digital facilities:

There are 6 Digital interactive Board: 4 Nos. in ICT Block, 1 in IQAC Office, 1 in the Principal Office.

The college website is maintained and upgraded regularly under an annual maintenance contract.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://lilonghaoreibicollege.edu.in/ictcentre

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has different committees for maintenance and utilisation of infrastructure and facilities.

1. Academic committee takes charge of overall academic activities with special focus on welfare and development of teaching learning process.

2. Admission committee looks after the admission of fresh and re-admission of existing students.

3. Publication Committee takes decisions on matters related with publication of research articles, book chapters, etc put up by various faculties such as annual reports, magazine, journals, etc.

4. The college has Construction and Development Committee to look after the maintenance and upkeep of equipments and infrastructure.

This committee also looks after construction activities taken up in the College campus.

5. The classrooms and laboratories are maintained by multitasking staffs and laboratory attendants.

6. Purchase of new items including computers/ICT is done by the purchase committee of the College.

7. Website Committee takes care of maintenance of College website and regular up gradation of college website.

8. The library is a silent zone of the College. Shelves are provided for keeping personnel belonging/bags which is looked after by library staff.

9. For proper maintenance of sports ground and the campus clean and green, a Green Campus and Cleanliness Committee is set up.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/110463/4.4.2_1629716538_6606.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

96

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://lilonghaoreibicollege.edu.in/ictcentre
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Lilong Haoreibi College does have its Students Union since its establishment in the year 1976. Since then, students' participation in administrative as well as co-curricular and extra-curricular activities has been routed mostly through the body students' union.

Students' Union election at Lilong Haoreibi College is held every year to elect representatives for the Secretaryships of General secy., Finance, Magazine, Games & Sports, Social & Cultural, Debate & Extension, Boys' Common room and Girls' Common room.

Below given are students' representation and engagements in various administrative and co-curricular and extra-curricular activities:

1. Secretaries and members of the students Union play an important role during admission thereby providing active assistance to the students seeking for admission in the college.
2. They also take special responsibility in organizing Freshers' meets, co - curricular and extra-curricular activities such as seminars, debates, quiz, extempore speech, etc. every year.
3. Whenever any sort of grievances or improvements in the areas of administration and co - curricular and extra-curricular activities are desired to be made from the side of the students, the student union bodies channelize their grievances properly and put up to the concerned committees of the college for further necessary actions.

File Description	Documents
Paste link for additional information	https://www.lilonghaoreibicollege.edu.in/studentsunion
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Having felt the dire need of an alumni association of the college as a common platform for all former students as well as teachers of the college to meet and exchange ideas, to renew and strengthen relations, share the experiences of bygone days spent together at this institution, the Principal of the college initiated the formation of an alumni association in September 2020. The constitution of the association was officially confirmed on the 23rd November 2020 and the list of the first 17(seventeen) office bearers was published in the local newspapers.

The Lilong Haoreibi College Alumni Association is now in the infantile stage, yet its contribution during the short span is quite significant. The Alumni Association has been registered under

section 4(1) (2) & section 5 of the Societies Registration Act 1989 and Rules 5 of the MSR Rules, 2004 by issuance of necessary notification by the Deputy Registrar of Societies, Government of Manipur. Now, more than 200 illustrious members spreading over different parts of the globe are being enrolled and the association is playing a pivotal role in keeping them all connected.

File Description	Documents
Paste link for additional information	https://lilonghaoreibicollege.edu.in/documents/archives/Criteria%20522_08_21_0727PM.4.1.%20Additional%20Information.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. The governance in the college is under the leadership of the Principal appointed by the Government of Manipur.

2. Innovative ideas from the teachers and stakeholders have made teaching-learning processes more lively and all-round developments more accessible tuning with the vision and mission of the institution.

3. Keeping this in mind, several committees have been formulated under the leadership of the Principal to look into every important aspects of academic, administration, co-curricular and extra-curricular activities of the institution. Both teaching and non-teaching staff are involved in one or the other committees / cells to encourage their active participation in decision making and developmental processes.

4. Important decisions are taken by the Principal with due

consultation with these committees/cells. Meetings of the Heads of the Departments with the Principal are carried out to at regular intervals to discuss about college development. Heads of department are instructed to take up important matters of their concerned departments, in consultation with departmental teachers.

5. Other stakeholders are also encouraged to participate and put their perspectives in decision making and policy formulation.

6. The IQAC of the college organises various functions, seminars, observation of important national and international days, etc. from time to time.

File Description	Documents
Paste link for additional information	https://lilonghaoreibicollege.edu.in/orgstructure
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. The practice of decentralization and participative management in the institution is clearly visible in the conduct of its Semester Examinations.

2. The entire procedure starting from the issuance of form fill-up notification for exam till the submission of answer scripts to the Affiliating University is carried out in such a way that all the teaching and non-teaching staffs are involved in the process.

3. Examination Committee meeting is held to discuss the detailed procedures for the conduct of the examination. As a part of the meeting, one Asst. Office - in - Charge and two Assistants will be appointed from amongst the committee members to look after each semester and assist the OC and AOC in ensuring successful and smooth conduct of the examination.

4. In addition to the invigilators, examination clerk & peon are appointed to take charge of necessary clerical works in the examination.

5. For practical-involved departments, the concerned laboratory assistant, laboratory attendant, peons, etc. will also be involved

in the examination process carrying out their responsibilities.

6. Once the examination is completed, answer sheets for all the students are submitted safely to the University either by the OC or AOC after making necessary records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Development of IT Block is one activity that is worth mentioning in case of Lilong Haoreibi College that was successfully implemented based on its Perspective Plan.

2. The incumbent Principal of the college, acknowledging the need for having a designated ICT Block in the college, included this activity while preparing the institutional Perspective Plan. In fact, any higher educational institution nowadays without an ICT Block does not make much sense especially in this era where e-learning/online learning has become a part and parcel of our present education system.

3. With the NEP 2020 given its importance to blended learning approach, the need for having a robust ICT block is more pressing. That is why the institution considers development of ICT Block as important.

4. The ICT Block of the college has six rooms which were constructed under RUSA wherein high tech interactive digital boards are installed. At present, there are altogether 6 high-tech interactive digital boards in which 5 are installed in the ICT Block and 1 interactive digital board in the IQAC office.

5. Further, the administrative block, IQAC and college library is Wi-Fi enabled. This would strengthen the scope of ICT-based teaching-learning in the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://lilonghaoreibicollege.edu.in/ictcentre
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. The Organogram of Lilong Haorebi College reflects the nature of shared responsibilities and participatory characteristics with which the overall functioning of the college takes place. The overall supervision tasks of administration, academic and financial matters and execution of important decisions that are taken collectively by different committees/cells/bodies in the college rest with the Principal.

2. The functioning of the college is carried out through various committees/cells/bodies which cover different aspects broadly related to curricular, co-curricular and extension activities in the college.

3. Curricular related committees include Academic, Admission, Examination, Research, Library, IT & Website, etc. Co-curricular related committees/cells cover Games & sports, Debate & Extension and Magazine. Under extension activities include NSS, NCC and YRCS units of the college.

4. Apart from these Committees/Cells, Heads of the Departments are responsible for ensuring effective teaching-learning activities at the department level.

5. The IQAC of the college plays a vital role in developing and promoting measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best and feasible practices. It also organises seminars, workshops, sensitisation/awareness programmes and takes up other activities from time to time which are for enhancing institutional quality.

File Description	Documents
Paste link for additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_624_08_21_0710AM.2.2%20Additional%20Information.pdf
Link to Organogram of the Institution webpage	https://lilonghaoreibicollege.edu.in/orgstructure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Lilong Haoreibi College also adopts some welfare measures for teaching and non-teaching staffs.

Some of these welfare measures are as per Government services rules, UGC and some are institution specific. However, these institutions specific ones are mostly governed by convention. Some of the welfare measures adopted by this institute are listed below:

- Both teaching and non-teaching staffs can avail different types of leaves - casual leave, special casual leave, earned leave, maternity leave, paternity leave, half pay leave, commuted leave, extra ordinary leave, etc.

2. Faculty who wish to undergo further study like PhD, Post-Doctorate may also avail study leave through proper channel.

3. Salaries of the teaching and non-teaching staffs are disbursed in time except in the month of financial year ending due to heavy workload in the treasury office.

4. Medical reimbursements, children education allowance, GPF/NPS, GIS, etc. are also provided to the teaching and non-teaching staffs as per government rules.

5. Teachers' association of this institute (i.e., LHCTA) has been extending financial assistance, however meager, as a token of love and cooperation to teaching and non-teaching staffs in times of exigencies.

6. LHCTA also extends financial assistance during observance of the events for the teaching, non-teaching staffs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for Teaching and Non-Teaching staff at Lilong Haoreibi College is governed by policies of the UGC, affiliating University (i.e., Manipur University) as well as

Government of Manipur.

Under this system, a common format of Performance Appraisal and Annual Confidential Report prescribed by the Directorate of University and Higher Education (UHE) is supplied by the Office of the Principal to all staffs by the end of every academic year.

After the completion of filling up of the proforma, they are submitted to Principal's Office along with supporting documents for further necessary processes. Based on the supporting documents, the Principal who is also the reporting officer make their reasonable grading and remarks. He also takes the responsibility for writing the Annual Confidential Report (ACR). After making due remarks by the Principal, these are submitted to Directorate of University and Higher Education (UHE), Government of Manipur which will send there from to the Secretariat- Higher & Technical Education (HTE) Department, Government of Manipur. Once the process is completed after making necessary correspondence with the Manipur Public Service Commission, these are sent back to the Institution routing through the Directorate (UHE).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. The College has initiated a transparent and systematic financial management by conducting external financial audit of the infrastructure development grants received from the UGC north eastern regional office. The documents supporting proper utilisation of the grants under UGC are checked and verified by the Chartered Accountant and the utilisation certificates issued by them are submitted to UGC for scrutiny.

2. The institution receives fund from the State Government for payment of salaries for the regular faculties and staff which is released quarterly through the concerned treasury offices.

3. The College also conducts external audits for the fund under the non-government accounts which includes income and expenditure on admission and examination fees collected annually from the students.

4. On behalf of the Principal, the cashier maintains the proper accounts of fund on daily basis. 4. Budget sessions are held for allocation of fund for various heads including fund allocated for the students union.

5. Cash book is maintained in the form of tally showing income and expenditure head wise and audited

File Description	Documents
Paste link for additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_AUDITORS%20REPORT%20LH%20colleg e%202022-2328_04_24_0137AM.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Lilong Haoreibi College, has initiated the following strategies for mobilization of fund:

1. The College has a fresh water low lying area just in front of the academic block which was earlier leased out for the purpose of fish farming. A lump sum amount of Rs. 10,000/- (Rupees ten thousand) only

has been charged from the person to whom it was rented. The income so generated was utilized on payment of engaged staff as the college has acute shortage of regular staff.

2. The multipurpose hall has been repaired and rented for public use on Sundays and holidays on payment of Rs. 500/- (Rupees five hundred) only per shift.

3. The indoor sports stadium constructed under the funding from UGC has also been utilized on rental basis to local bodies during the morning and evening when it is not in use by the students. The badminton court is routinely hired by the senior citizens, sports persons and other organizations on the charge of fees @ Rs. 1000 per month.

4. Sometimes, the playground is also rented for tournaments organized by outsiders on minimum charge of Rs. 500/- per day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) LHC has adopted the following two practices for institutionalizing the quality assurance strategies and processes of the College:

(1) **Feedback system:** Considering the various advantages that feedback collection and analysis could serve in reforming/streamlining the functioning of any organisation, the LHC has also adopted the Feedback system from the academic year 2019-20 in pen and paper mode which has been switched to online mode from the academic session. Feedbacks are collected from Students, Teachers and Alumni only, mostly on syllabus, curriculum delivery and college infrastructure.

(2) **Mentor-mentee system:** Lilong Haoreibi College has adopted the mentor-mentee system from Dec 2020 onwards with the objective of providing guidance, motivation, emotional support and role modeling by the mentor to the mentee students of the college. Under this

system, teachers are assigned the role of mentors and the students as mentees. Each mentor is assigned the task of mentoring a group of mentee consisting of about 30-40 students. Mentors keep a close observation on their mentees not only in their classroom performance such as their attendance and progress, but also attempt to understand their important issues in social life wherever is possible and provide/suggest them feasible solutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. In order to improve quality in education, teaching-learning processes at Lilong Haoreibi College is also monitored at periodic interval.
2. For this purpose, feedbacks are first collected and suggestions sought from the stakeholders - Teachers, Parents, Students and Alumni - on important areas of teaching-learning and infrastructure. Feedbacks thus collected are compiled for each stakeholder separately and analysed them properly. Then, the important suggestions made by the stakeholders are discussed with the Principal, IQAC and other relevant committee. Thereafter, necessary and feasible actions are taken up addressing the grievances/suggestions put up.
3. In case of Lilong Haoreibi College, (1) Feedback system, and (2) Tutorial class can be described as examples of institutional reviews and implementation of teaching-learning reforms facilitated by the IQAC after due consultation with Principal. Feedbacks serve as an important pointer to identify areas where the institution needs to reform and improve its teaching-learning activities and environment.
4. Apart from these, based on the observations of different subject teachers on the performances of the students in the classroom, students are broadly identified as slow learner and advanced learners, and tutorial classes are conducted by the teachers to serve the needs of both the types of students.

File Description	Documents
Paste link for additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_122_04_24_0738PM.4.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://lilonghaoreibicollege.edu.in/nirf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Best Practice 1

Title: Feedback System/Feedback collection

Objectives of the Practice:

1. The first and foremost objective is to enhance quality in the institution.

2. To find out the important areas where the institution is

performing very poor and to prepare plans and policies incorporating the required changes and recommendations/ suggestion from the stakeholders.

3. To strengthen the relationship between the institution and our valued stakeholders.

The Context:

In today's highly competitive world and fast changing trend the teaching-learning processes also undergo changes from the traditional method of teaching of usual lecture method using chalk and board to that of using ICT-enabled classrooms and smart classrooms, the aspirations of the stakeholders towards the institution also do change. In a situation as such, the institution requires to actually find out what different stakeholders want to be improved as far as various qualitative and quantitative aspects.

Best Practice 2

Title: Plastic free Campus

Objectives of the practice:

1. Making the college campus a plastic-free environment college in step by step manner.
2. Besides, it also aims at instilling the habit of avoiding use of plastics especially single use ones in the day-to-day life by our faculty, staffs as well as students.

File Description	Documents
Annual gender sensitization action plan	https://www.lilonghaoreibicollege.edu.in/documents/SS14082111202.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://lilonghaoreibicollege.edu.in/documents/archieves_723_08_21_0718PM.1.1%20Safety%20facilities.pdf

7.1.2 - The Institution has facilities for

C. Any 2 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Plastic wastes become one of the great concerns apart from papers and other diverse nature of wastes generated from the academic block, administrative block, canteen and hostels of the college. The college initiated an integrated sustainable waste management approach jointly with the NSS, NCC and YRS units with an objective to minimize waste production and scientific management.

2. Social services on cleanliness are being conducted on regular basis in association with student's union, faculties and alumni members where solid wastes are properly disposed of. Dust bins coded with different colours, are being installed at important vantage points in the college campus for proper collection and segregation of wastes.

3. As per the green protocol, the college optimizes the usage of paper by using technology for information sharing and documentation. The single use plastic is strictly banned within the campus. The college follows green protocol for all its official and public meetings seminars and conferences.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://lilonghaoreibicollege.edu.in/g_file/B23082120228.jpg
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. Lilong Haoreibi College is the only higher educational institute located at the minority Muslim dominated area in Manipur with the enrolment of more than 90% of the students belonging to minority Muslim community. However, our students firmly believe and respect the Country's uniqueness of maintaining the 'unity among

diversities’.

2. The students from different cultural, regional, communal, socio-economic backgrounds, always love each other, help each other and respect each other. In the long journey of more than 40 years of the College, there is no record of communal hatreds or tensions among students or faculties.

3. We celebrate different festivals like ‘Cheiraoba’, the local new year day, ‘Ningol Chakkouba’, the greet of married women to her parental home, the Eid festivals, the ‘Christmas’ etc. together with great enthusiasm.

4. In the Annual College Fresher Meet, traditional and cultural fashion show competitions are being organised for the students where they wore different attire representing the different communities, religions and cultures.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. The College organises programmes to sensitize the students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens.

2. Students are motivated to take part in various activities such as cleanliness programmes, vaccination drives, observance of constitution days, national voters’ days etc.

3. The college encourages the students to take part in combating issues of drug abuse and illicit trafficking in the locality which is considered to be a threatening challenge to responsible citizens of the country.

4. The college conducts invited lectures on Indian Constitution where subject experts enlightened the students about importance of the constitution and how we must work in the direction of protecting constitution.

5. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Gandhi Jayanti Celebrations: The College celebrates Gandhi Jayanti every year on 2nd October with prayer services. As part of this, the NSS unit of the college organises 'Social Services' with the motto of Swachh Bharat.

National Education Day: The College organises National Education Day on 11 November every year to celebrate the Birth Anniversary of the first Union Minister of Education of the Independent India Moulana Abul Kalam Azad.

National Youth Day: National Youth Day is observed on 12th January of every year, the birthday of Swami Vivekananda.

Republic Day: Republic day is celebrated every year with flag hoisting and talks on national integration, importance of constitution etc.

APJ Abdul Kalam Memorial Lecture: APJ Abdul Kalam Memorial Lecture has been included in the Action Programme from this academic session to be organised every year.

Cleanliness Drives are conducted within Campus and in Community to Celebrate Swatch Bharat Diwas. International Women's Day is celebrated to highlight the achievements of women. The day also marks a call to action for accelerating gender parity.

Teachers Day is celebrated to mark birth anniversary of Dr Sarvepalli Radhakrishnan.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title: Feedback System/Feedback collection

Objectives of the Practice:

1. The first and foremost objective is to enhance quality in the institution.

2. To find out the important areas where the institution is performing very poor and to prepare plans and policies incorporating the required changes and recommendations/ suggestion from the stakeholders.

3. To strengthen the relationship between the institution and our valued stakeholders.

The Context:

In today's highly competitive world and fast changing trend the teaching-learning processes also undergo changes from the traditional method of teaching of usual lecture method using chalk and board to that of using ICT-enabled classrooms and smart classrooms, the aspirations of the stakeholders towards the institution also do change. In a situation as such, the institution requires to actually find out what different stakeholders want to be improved as far as various qualitative and quantitative aspects.

Best Practice 2

Title: Plastic free Campus

Objectives of the practice:

1. Making the college campus a plastic-free environment college in step by step manner.
2. Besides, it also aims at instilling the habit of avoiding use of plastics especially single use ones in the day-to-day life by our faculty, staffs as well as students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Lilong Haoreibi College is the only higher educational institute located at the heart of the socially, economically and educationally

backward minority Muslims concentrated district in Manipur.

2. The most distinctive feature lies in the fact that the Minority Affairs is also paying special attention for the development of the college.

3. The college not only captures local students, but also other minority concentrated villages of the State.

4. Muslim girls from these villages prefer this college as they think it a safer place for their higher learning.

4. The average rate of girls' enrolment increases in a very slow rate over the last a couple of years whereas, that of boys' decreases almost at the same pace.

5. The College has a dedicated team of teachers association, students union and alumni who are in constant dialogues with the spiritual leaders in bridging the gap by organising inter disciplinary academic seminars and workshops where the modalities of joining girls in the higher education sector are minutely discussed and adopted. It is because of this coordination the number of girls in the college has been increasing over the last five years.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Lilong Haoreibi College envisions for ensuring effective delivery of Outcome Based Learning system based on the curriculum and syllabus prescribed by the affiliating Manipur University which is based on the guidelines of the NEP 2020 with an objective to make the students more competent, socially committed, industrially compatible, research oriented and for the all round development of the students. The following activities are taken up to achieve the targeted goals:
- In order to get the best learning outcome from the students, the college follow the curriculum and syllabus prescribe by the Manipur university and the following works and activities are done:
- The college creates different whatsApp groups for faculties, staff, students, department wise and faculty wise with students. E-resources, class notes, questions/answers prepared by the faculties and question bank containing model question papers and previous years' university question papers are also shared to the students through the whatsApp groups.
- Annual Academic Calendar is prepared by the Internal Quality Assurance Cell (IQAC) every year which is made inclusive of all possible students' centric academic activities. It is displayed in the college website and published as hardcopies in the college handbook called the Aurora.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_Academic%20Calendar%20for%20the%20academic%20year%202022-2312_12_23_0845PM.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

1. Lilong Haoreibi College strictly adheres to its academic calendar by carefully planning and scheduling courses, exams, and assessments in advance in line with the curriculum and annual academic calendar prescribed by Manipur University.
2. Continuous internal evaluation is integrated into the academic calendar by incorporating regular assessments, quizzes, projects, and presentations throughout the semester.
3. Teachers outline these evaluations in the course syllabus, ensuring students are aware of expectations and deadlines.
4. Additionally, digital platforms are utilized to streamline the process and ensure timely feedback for students.
5. Regular communication and coordination among faculty members of the College ensures maintaining a consistent and effective evaluation schedule.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://lilonghaoreibicollege.edu.in/documents/archives/Academic%20Calendar%20for%20the%20academic%20year%202022-2312_12_23_0845PM.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

30	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Lilong Haoreibi College integrates various issues relevant to gender, human values, environment and sustainability and professional ethics in its curriculum. Throughout the academic year, the college organizes diverse activities to actively engage students in this pursuit.

2. In the classroom, teachers diligently work to sensitize students to these crosscutting issues, emphasizing their significance in various disciplines. NSS Units instill a spirit of service and advocate for peace, love, and holistic development.

3. Gender-related issues find dedicated attention through Women Cell committed to challenging societal issues like patriarchy, sexism, and prejudice, while enhancing women's empowerment.

4. Environment and sustainability are paramount at Lilong Haoreibi College, with dedicated Green Campus and Cleanliness Committee, raising awareness on issues ranging from environmental conservation to social concerns like cleanliness, drug addiction, safety rules, and health.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

14

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://lilonghaoreibicollege.edu.in/documents/archieves_122_04_24_0738PM.4.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1340

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

329

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Knowing the differential levels of students' learning capacity is the first step to identify advanced learners and slow learners. In this regard, teachers of the institution adopt different mechanisms.

For slow learners, the subject teachers take up the following few steps:

1. Tutorial classes are conducted to clarify students' doubts which they could not comprehend during the normal classes and also to improve their overall academic performance including examinations.
2. Tutorial classes are also conducted to enable them catching up with other fellow students.
3. Previous year questions and tips to answer them are also discussed during the tutorial classes.
4. In case of this institution we put TUTORIAL CLASSES AS A PART OF OUR MASTER TIME TABLE.

These tutorial classes are specially meant to assist these slow learners.

Steps for Advanced Learners:

1. For advanced learners, concerned teachers encourage them to participate in different competitions such as quizzes, debating competition, extempore speech, essay writing, seminar presentation, etc.
2. In the tutorial classes, advanced learners are not only taught about the topics in the syllabus but also

beyond this whenever is possible.

3. Such students are also taught/guided on how to prepare for Post-Graduate entrance examinations and other competitive examinations.

File Description	Documents
Link for additional Information	https://lilonghaoreibicollege.edu.in/documents/NO2104241049119.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2895	51

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Lilong Haoreibi College undertakes different methods that are student centric aiming at enhancing their learning experiences which are of participative, experiential and problem solving.

2. As a part of experiential learning, some of the programmes and courses offered by this institute involve experiential learning as a part of their syllabus prescribed by the affiliating University.

3. Projects, assignments and making reports of the field trips are some of the works assigned to the students to evaluate their knowledge and skills they acquire from the trips and also to instill the problem-solving attitude to them.

4. For those subjects involving practical sessions, the practical classes are conducted in their respective laboratories with required advanced equipment and instruments providing the

systematic and scientific teaching learning process to the students.

5. Students are also encouraged to take part in various co-curricular activities organised both by the institution as well as other institutions both inside and outside the state through its NSS, YRC and NCC units. This encourages them to not only concentrate in curricular but also in extra-curricular activities.

Thus, the teachers of the college use a multitude of student centric approaches to make an effective teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. With regard to ICT, Lilong Haoreibi College may be said to be in its infancy stage due to its poor development in ICT related infrastructure. However, the faculty of the institution is not.

2. It was only in the later part of the year 2020, Principal and the IQAC of the college acknowledging the dire need of having a designated ICT Block in the college developed the ICT block by utilizing the five rooms which were constructed under RUSA.

3. Being at its infancy stage, the institution does not have a huge number of computer and smart interactive board like many other institute of national and international repute.

4. At present, the institute has only 30 computer sets only and one projector, of which 24 sets are for use by the students, two for administrative use and four in the main library. In addition to this, there are six hi-featured digital interactive boards.

5. To highlight few developments towards ICT, it is worth mentioning that the college campus has been made WiFi enabled thereby giving internet connectivity via LAN as well as Wi-Fi router.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://lilonghaoreibicollege.edu.in/ictcentre

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

667

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. Lilong Haoreibi College is an affiliated college under Manipur University. Therefore, internal assessment in the college has been a very recent initiative for all the affiliated colleges in the state. Therefore it started only from the year 2020 following the instructions given by Manipur University.

2. The institution follows a transparent mechanism of internal assessment executing the instructions from the affiliating University. Internal examination schedules are fixed as per controller of Examination notifications, and report is again submitted to the same.

3. In the beginning of every academic session, an orientation/induction programme is conducted by joint effort of both teaching and non-teaching staffs of the college under the supervision of the Principal of the college.

4. In order to ensure transparency of the internal assessment, the marks so obtained by the students in all the levels of internal assessment are timely intimated. This enables the students know their own positions as to where do they stand as far as their performance in internal assessments are concerned.

5. Tutorial classes are also arranged for the students thereby giving them an opportunity to make up their weak areas. Students with low attendance are encouraged to attend classes regularly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal assessment being a new initiative as per affiliating University, the grievances related to internal examination for ensuring transparent, time-bound and efficient is effectively looked into by the IQAC and Students Grievance Redressal Cell.

The college adopts certain methods to attend grievance that comes up related to internal examination, if any.

1. The college a Students Grievance Redressal Cell to address grievances of all sorts related to curricular as well as co-curricular activities. Internal assessment related grievance can also be provisioned to attend by this cell.

2. However, students are instructed to first approach their concern subject teacher and HOD of the department whenever any grievances related to internal assessment come up, and the same will be solved at that level.

3. For clarification of grievances from students for their secured marks, assessed unit tests and assignment papers are shown to the students for self-assessment.

4. Answer sheets of such students who have put up grievances are re-evaluated in presence of the student himself or herself one by one.

5. In case of inability to solve the grievance, the same may be

put up to Students Grievance Redressal Cell for possible solution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes of the different courses offered are properly intimated to all concerned to make a right and wise choices by the students.

There are some universal learning outcomes also which are inherent and common in every syllabus.

The students are encouraged, guided to learn and imbibe these outcomes. They are also percolated to students through organization and participation of co-curricular and extra-curricular activities.

Followings are few common outcomes that different programmes and courses that the institution offers:

1. Students are taught to identify and analyse real life problems and find solutions using the lessons taught by the programmes and courses that they opt.
2. Enhancing their communication skills, and computer & internet literacy and allowing the students to share ideas, thoughts, knowledge and information among themselves.
3. Empowering the students to become entrepreneurs, scientists, administrators, etc. and imbibing the necessary qualities and qualification for these.
4. To become good citizen and serve for the country.
5. Study of ecology through field work in different regions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.lilonghaoreibicollege.edu.in/documents/LHC_POPSOCO_Combined.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the website of the institution all the Programme Outcomes, Programme Specific Outcomes and Course Outcomes are displayed.

Followings are some of the methods of measuring the Programme Outcomes, Programme Specific

Outcomes and Course Outcomes adopted at Lilong Haoreibi College:

1. Performance of the students in the internal assessment. As per University guidelines, 30 percent marks for all the courses are to be awarded through internal assessment. Their performance in the internal assessment indicates the knowledge of the concern subject domain.

2. The performance of the final year students, placement records and success rate in various competitive exams in the state and national levels are also considered as indicators of attainment of the various objectives.

3. Students' participation in various curricular, co-curricular activities and their relative performance is yet another measurement for the Programme Outcomes, Programme Specific Outcomes and Course Outcomes.

4. Participation by students of the college in various awareness and extension programmes related to a social issues is also adopted as a measuring the level of Programme Outcomes, Programme Specific Outcomes and Course Outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

644

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.lilonghaoreibicollege.edu.in/documents/AI16022421364.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://lilonghaoreibicollege.edu.in/documents/archieves_SSS%20Report%20LHC%202022-2322_04_24_0846PM.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

10.18

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Lilong Haoreibi College has made good efforts for improvement in teaching, learning, research and extension activities. Students have been encouraged to participate in Extension Activities and understand the social responsibilities besides classroom learning activity and passing examination. They have been made convinced of their responsibility in serving the society. It strengthens their social, intellectual, physical and emotional abilities and enables them to face challenges in everyday lives.

2. Our students have taken good initiatives in organizing social awareness activities- rallies, workshops, camping, exchange of

students' program and collaborative activities. Our units of NSS, NCC, YRC of are actively working in collaboration activities both inside and outside the College campus in activities like cleanliness program, tree plantation, AIDS awareness campaign, plastic waste management program etc.

3. The institution encourages all the students to participate in various social issues from time to time. The College has two units of NSS Unit I and II comprising of one hundred students in each unit with two adopted neighboring village (i) Lilong Hangamthabi and (ii) Chaobok Meirenkhun, under two Programme Officers.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/110463/3.3.1_1629623740_6606.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1127

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Lilong Haoreibi College has a vast area spreading across an area of about 16.78 acres with a build-up area of about 13482.8 square m. The institution has altogether 14 departments offering Undergraduate BA/BSc Degree programmes and is affiliated under Manipur University. Apart from these, B. Voc. Programmes are also offered under National Skill Qualification Framework (NSQF).

Physical Infrastructure for teaching-learning:

1. There are 33 classrooms out of which 5 classrooms are ICT enabled with the installation of high-end interactive digital board. The IQAC office is also installed with 1 interactive board for use as a small conference hall.

2. The ICT Block has at present 24 computer sets for use by the students, and 4 sets for use in the administrative purposes.

3. The College has 8 Laboratories -one each in Botany, Chemistry, Education, Geography, Home Science, Mathematics, Physics and Zoology.

3. With regards to Library of the institution, it has been semi-

automated with the installation of KOHA software. The College Library has subscribed to NLIST INFLIBNET.

4. The college campus has been made a Wi-Fi enabled by placing routers at different locations.

5. The college has a seminar-cum-multipurpose hall with seating capacity of about 300.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lilonghaoreibicollege.edu.in/documents/archieves 423 08 21 0227PM.1.1%20Adequate%20infrastructure%20and%20physical%20facilities,%20Lilong%20Haoreibi%20College.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. The students of Lilong Haoreibi College are not lagging behind in the field of sports. The College has an outdoor sports-ground spreading over an area of 30,275 square m. All the outdoor games like Football, Cricket, Volleyball, Basketball etc. are played in the College main ground.

2. The athletic culture in the college instills healthy competition, sportsmanship and teamwork among students.

3. On the Annual Sports Day, various tournaments and competitions are held for students and faculties. Each year, students of the College compete under the strict vigil of Sports Committee and Physical Education Teachers.

4. Indoor games such as Table tennis, Badminton, Chess, Carom are played in the College Indoor Stadium constructed under the University Grants Commission.

5. Apart from these, cultural activities are also one of the main components of a college. The college is firmly believed in co-curricular activities.

6. The College has multipurpose hall where most of the cultural

activities are showcased. The multipurpose hall is designed with two wings and backstage system which provides facilities for staging short plays, musical shows, Fashion Shows, Fresher Meet, Ex-tempore Speech, Quiz competition and other literary activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_PHOTOGRAPHS%20OF%20CULTURAL%20ACTIVITIES23_08_21_0406PM.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://lilonghaoreibicollege.edu.in/ictcentre
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library at Lilong Haoreibi College is of medium size having a good collection of text and reference books along with hardcopy journals - regional and national.

The college library is semi-automated with the installation of KOHA software.

The College Library also provides access to more than 6000 e-journals and above 1,64,300 ebooks to its students and faculty via the link <https://nlist.inflibnet.ac.in/> in order to facilitate their teaching-learning experiences in the institution.

Followings are the details of information regarding the Integrated Library management System (ILMS):

Name of ILMS software : Koha

Nature of automation (fully or partially) : Partially Automated

Version Year of Automation : 18.05.00.000

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://lilonghaoreibicollege.edu.in/documents/archieves/423_08_21_0317PM.2.1%20Link.pdf

4.2.2 - The institution has subscription for

C. Any 2 of the above

the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.5 Lakhs

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

37

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Lilong Haoreibi College does have an ICT Block developed only in the late 2020 providing access to computers and internet facility to its students and faculty.

The college has following IT facilities:

24 computers with upgradable Windows operating systems - 2020.

4 computers with upgradable Windows operating systems - 2017.

1 Projector.

There is 1 computer laboratory equipped with desktops having the latest configuration systems as per requirements of the course curriculum.

The administrative office is manually operated; such as activities related to accounts, students admissions and administration including time table, internal assessment, admit card, and other human resource management services, etc. to perform these activities the office has 3 desktops and 1 desktop in the Principal office.

The college library is semi-automated with 01 server, 3 desktop systems.

The college has a total of 1 LCD multimedia projectors.

The administrative office and all computer labs are connected in LAN.

The entire college campus is Wi-Fi enabled zone.

The college has the following additional digital facilities:

There are 6 Digital interactive Board: 4 Nos. in ICT Block, 1 in IQAC Office, 1 in the Principal Office.

The college website is maintained and upgraded regularly under an annual maintenance contract.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://lilonghaoreibicollege.edu.in/ictcentre
4.3.2 - Number of Computers	
30	
File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded
4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
7 Lakhs	

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has different committees for maintenance and utilisation of infrastructure and facilities.

1. Academic committee takes charge of overall academic activities with special focus on welfare and development of teaching learning process.

2. Admission committee looks after the admission of fresh and re-admission of existing students.

3. Publication Committee takes decisions on matters related with publication of research articles, book chapters, etc put up by various faculties such as annual reports, magazine, journals, etc.

4. The college has Construction and Development Committee to look after the maintenance and upkeep of equipments and infrastructure. This committee also looks after construction activities taken up in the College campus.

5. The classrooms and laboratories are maintained by multitasking staffs and laboratory attendants.

6. Purchase of new items including computers/ICT is done by the purchase committee of the College.

7. Website Committee takes care of maintenance of College website and regular up gradation of college website.

8. The library is a silent zone of the College. Shelves are provided for keeping personnel belonging/bags which is looked after by library staff.

9. For proper maintenance of sports ground and the campus clean and green, a Green Campus and Cleanliness Committee is set up.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/110463/4.4.2_1629716538_6606.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

96

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to institutional website	https://lilonghaoreibicollege.edu.in/ictcentre
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
50	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
50	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	C. Any 2 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Lilong Haoreibi College does have its Students Union since its establishment in the year 1976. Since then, students' participation in administrative as well as co-curricular and extra-curricular activities has been routed mostly through the body students' union.

Students' Union election at Lilong Haoreibi College is held every year to elect representatives for the Secretaryships of General secy., Finance, Magazine, Games & Sports, Social & Cultural, Debate & Extension, Boys' Common room and Girls' Common room.

Below given are students' representation and engagements in various administrative and co-curricular and extra-curricular activities:

1. Secretaries and members of the students Union play an important role during admission thereby providing active assistance to the students seeking for admission in the college.
2. They also take special responsibility in organizing Freshers' meets, co - curricular and extra-curricular activities such as seminars, debates, quiz, extempore speech, etc. every year.
3. Whenever any sort of grievances or improvements in the areas of administration and co - curricular and extra-curricular activities are desired to be made from the side of the students, the student union bodies channelize their grievances properly and put up to the concerned committees of the college for further necessary actions.

File Description	Documents
Paste link for additional information	https://www.lilonghaoreibicollege.edu.in/studentsunion
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Having felt the dire need of an alumni association of the college as a common platform for all former students as well as teachers of the college to meet and exchange ideas, to renew and strengthen relations, share the experiences of bygone days spent together at this institution, the Principal of the college initiated the formation of an alumni association in September 2020. The constitution of the association was officially confirmed on the 23rd November 2020 and the list of the first 17(seventeen) office bearers was published in the local newspapers.

The Lilong Haoreibi College Alumni Association is now in the infantile stage, yet its contribution during the short span is quite significant. The Alumni Association has been registered under section 4(1) (2) & section 5 of the Societies Registration Act 1989 and Rules 5 of the MSR Rules, 2004 by issuance of necessary notification by the Deputy Registrar of Societies, Government of Manipur. Now, more than 200 illustrious members spreading over different parts of the globe are being enrolled and the association is playing a pivotal role in keeping them all connected.

File Description	Documents
Paste link for additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_Criteria%20522_08_21_0727PM.4.1.%20Additional%20Information.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. The governance in the college is under the leadership of the Principal appointed by the Government of Manipur.
2. Innovative ideas from the teachers and stakeholders have made teaching-learning processes more lively and all-round developments more accessible tuning with the vision and mission of the institution.
3. Keeping this in mind, several committees have been formulated under the leadership of the Principal to look into every important aspects of academic, administration, co-curricular and extra-curricular activities of the institution. Both teaching and non-teaching staff are involved in one or the other committees / cells to encourage their active participation in decision making and developmental processes.
4. Important decisions are taken by the Principal with due consultation with these committees/cells. Meetings of the Heads of the Departments with the Principal are carried out to at regular intervals to discuss about college development. Heads of department are instructed to take up important matters of their concerned departments, in consultation with departmental teachers.

5. Other stakeholders are also encouraged to participate and put their perspectives in decision making and policy formulation.

6. The IQAC of the college organises various functions, seminars, observation of important national and international days, etc. from time to time.

File Description	Documents
Paste link for additional information	https://lilonghaoreibicollege.edu.in/orgstructure
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. The practice of decentralization and participative management in the institution is clearly visible in the conduct of its Semester Examinations.

2. The entire procedure starting from the issuance of form fill-up notification for exam till the submission of answer scripts to the Affiliating University is carried out in such a way that all the teaching and non-teaching staffs are involved in the process.

3. Examination Committee meeting is held to discuss the detailed procedures for the conduct of the examination. As a part of the meeting, one Asst. Office - in - Charge and two Assistants will be appointed from amongst the committee members to look after each semester and assist the OC and AOC in ensuring successful and smooth conduct of the examination.

4. In addition to the invigilators, examination clerk & peon are appointed to take charge of necessary clerical works in the examination.

5. For practical-involved departments, the concerned laboratory assistant, laboratory attendant, peons, etc. will also be involved in the examination process carrying out their responsibilities.

6. Once the examination is completed, answer sheets for all the students are submitted safely to the University either by the OC or AOC after making necessary records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Development of IT Block is one activity that is worth mentioning in case of Lilong Haoreibi College that was successfully implemented based on its Perspective Plan.

2. The incumbent Principal of the college, acknowledging the need for having a designated ICT Block in the college, included this activity while preparing the institutional Perspective Plan. In fact, any higher educational institution nowadays without an ICT Block does not make much sense especially in this era where e-learning/online learning has become a part and parcel of our present education system.

3. With the NEP 2020 given its importance to blended learning approach, the need for having a robust ICT block is more pressing. That is why the institution considers development of ICT Block as important.

4. The ICT Block of the college has six rooms which were constructed under RUSA wherein high tech interactive digital boards are installed. At present, there are altogether 6 high-tech interactive digital boards in which 5 are installed in the ICT Block and 1 interactive digital board in the IQAC office.

5. Further, the administrative block, IQAC and college library is Wi-Fi enabled. This would strengthen the scope of ICT-based teaching-learning in the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://lilonghaoreibicollege.edu.in/ictcentre
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. The Organogram of Lilong Haorebi College reflects the nature of shared responsibilities and participatory characteristics with which the overall functioning of the college takes place. The overall supervision tasks of administration, academic and financial matters and execution of important decisions that are taken collectively by different committees/cells/bodies in the college rest with the Principal.

2. The functioning of the college is carried out through various committees/cells/bodies which cover different aspects broadly related to curricular, co-curricular and extension activities in the college.

3. Curricular related committees include Academic, Admission, Examination, Research, Library, IT & Website, etc. Co-curricular related committees/cells cover Games & sports, Debate & Extension and Magazine. Under extension activities include NSS, NCC and YRCS units of the college.

4. Apart from these Committees/Cells, Heads of the Departments are responsible for ensuring effective teaching-learning activities at the department level.

5. The IQAC of the college plays a vital role in developing and promoting measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best and feasible practices. It also organises seminars, workshops, sensitisation/awareness programmes and takes up other activities from time to time which are for enhancing institutional quality.

File Description	Documents
Paste link for additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_624_08_21_0710AM.2.2%20Additional%20Information.pdf
Link to Organogram of the Institution webpage	https://lilonghaoreibicollege.edu.in/orgstructure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Lilong Haoreibi College also adopts some welfare measures for teaching and non-teaching staffs.

Some of these welfare measures are as per Government services rules, UGC and some are institution specific. However, these institutions specific ones are mostly governed by convention. Some of the welfare measures adopted by this institute are listed below:

1. Both teaching and non-teaching staffs can avail different types of leaves - casual leave, special casual leave, earned leave, maternity leave, paternity leave, half pay leave, commuted leave, extra ordinary leave, etc.

2. Faculty who wish to undergo further study like PhD, Post-Doctorate may also avail study leave through proper channel.

3. Salaries of the teaching and non-teaching staffs are disbursed in time except in the month of financial year ending due to heavy workload in the treasury office.

4. Medical reimbursements, children education allowance, GPF/NPS, GIS, etc. are also provided to the teaching and non-teaching staffs as per government rules.

5. Teachers' association of this institute (i.e., LHCTA) has been extending financial assistance, however meager, as a token of love and cooperation to teaching and non-teaching staffs in times of exigencies.

6. LHCTA also extends financial assistance during observance of the events for the teaching, non-teaching staffs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**Performance Appraisal System for Teaching and Non-Teaching staff**

at Lilong Haoreibi College is governed by policies of the UGC, affiliating University (i.e., Manipur University) as well as Government of Manipur.

Under this system, a common format of Performance Appraisal and Annual Confidential Report prescribed by the Directorate of University and Higher Education (UHE) is supplied by the Office of the Principal to all staffs by the end of every academic year.

After the completion of filling up of the proforma, they are submitted to Principal's Office along with supporting documents for further necessary processes. Based on the supporting documents, the Principal who is also the reporting officer make their reasonable grading and remarks. He also takes the responsibility for writing the Annual Confidential Report (ACR). After making due remarks by the Principal, these are submitted to Directorate of University and Higher Education (UHE), Government of Manipur which will send there from to the Secretariat- Higher & Technical Education (HTE) Department, Government of Manipur. Once the process is completed after making necessary correspondence with the Manipur Public Service Commission, these are sent back to the Institution routing through the Directorate (UHE).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. The College has initiated a transparent and systematic financial management by conducting external financial audit of the infrastructure development grants received from the UGC north eastern regional office. The documents supporting proper utilisation of the grants under UGC are checked and verified by the Chartered Accountant and the utilisation certificates issued by them are submitted to UGC for scrutiny.

2. The institution receives fund from the State Government for payment of salaries for the regular faculties and staff which is released quarterly through the concerned treasury offices.

3. The College also conducts external audits for the fund under the non-government accounts which includes income and expenditure on admission and examination fees collected annually from the students.

4. On behalf of the Principal, the cashier maintains the proper accounts of fund on daily basis. 4. Budget sessions are held for allocation of fund for various heads including fund allocated for the students union.

5. Cash book is maintained in the form of tally showing income and expenditure head wise and audited

File Description	Documents
Paste link for additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_AUDITORS%20REPORT%20LH%20college%202022-2328_04_24_0137AM.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Lilong Haoreibi College, has initiated the following strategies

for mobilization of fund:

1. The College has a fresh water low lying area just in front of the academic block which was earlier leased out for the purpose of fish farming. A lump sum amount of Rs. 10,000/- (Rupees ten thousand) only has been charged from the person to whom it was rented. The income so generated was utilized on payment of engaged staff as the college has acute shortage of regular staff.

2. The multipurpose hall has been repaired and rented for public use on Sundays and holidays on payment of Rs. 500/- (Rupees five hundred) only per shift.

3. The indoor sports stadium constructed under the funding from UGC has also been utilized on rental basis to local bodies during the morning and evening when it is not in use by the students. The badminton court is routinely hired by the senior citizens, sports persons and other organizations on the charge of fees @ Rs. 1000 per month.

4. Sometimes, the playground is also rented for tournaments organized by outsiders on minimum charge of Rs. 500/- per day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) LHC has adopted the following two practices for institutionalizing the quality assurance strategies and processes of the College:

(1) **Feedback system:** Considering the various advantages that feedback collection and analysis could serve in reforming/streamlining the functioning of any organisation, the LHC has also adopted the Feedback system from the academic year 2019-20 in pen and paper mode which has been switched to online mode from the academic session. Feedbacks are collected from Students, Teachers and Alumni only, mostly on syllabus, curriculum delivery and college infrastructure.

(2) Mentor-mentee system: Lilong Haoreibi College has adopted the mentor-mentee system from Dec 2020 onwards with the objective of providing guidance, motivation, emotional support and role modeling by the mentor to the mentee students of the college. Under this system, teachers are assigned the role of mentors and the students as mentees. Each mentor is assigned the task of mentoring a group of mentee consisting of about 30-40 students. Mentors keep a close observation on their mentees not only in their classroom performance such as their attendance and progress, but also attempt to understand their important issues in social life wherever is possible and provide/suggest them feasible solutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. In order to improve quality in education, teaching-learning processes at Lilong Haoreibi College is also monitored at periodic interval.

2. For this purpose, feedbacks are first collected and suggestions sought from the stakeholders - Teachers, Parents, Students and Alumni - on important areas of teaching-learning and infrastructure. Feedbacks thus collected are compiled for each stakeholder separately and analysed them properly. Then, the important suggestions made by the stakeholders are discussed with the Principal, IQAC and other relevant committee. Thereafter, necessary and feasible actions are taken up addressing the grievances/suggestions put up.

3. In case of Lilong Haoreibi College, (1) Feedback system, and (2) Tutorial class can be described as examples of institutional reviews and implementation of teaching-learning reforms facilitated by the IQAC after due consultation with Principal. Feedbacks serve as an important pointer to identify areas where the institution needs to reform and improve its teaching-learning activities and environment.

4. Apart from these, based on the observations of different subject teachers on the performances of the students in the classroom, students are broadly identified as slow learner and advanced learners, and tutorial classes are conducted by the teachers to serve the needs of both the types of students.

File Description	Documents
Paste link for additional information	https://lilonghaoreibicollege.edu.in/documents/archieves_122_04_24_0738PM.4.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://lilonghaoreibicollege.edu.in/nirf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Best Practice 1

Title: Feedback System/Feedback collection

Objectives of the Practice:

1. The first and foremost objective is to enhance quality in the institution.
2. To find out the important areas where the institution is performing very poor and to prepare plans and policies incorporating the required changes and recommendations/ suggestion from the stakeholders.
3. To strengthen the relationship between the institution and our valued stakeholders.

The Context:

In today's highly competitive world and fast changing trend the teaching-learning processes also undergo changes from the traditional method of teaching of usual lecture method using chalk and board to that of using ICT-enabled classrooms and smart classrooms, the aspirations of the stakeholders towards the institution also do change. In a situation as such, the institution requires to actually find out what different stakeholders want to be improved as far as various qualitative and quantitative aspects.

Best Practice 2

Title: Plastic free Campus

Objectives of the practice:

1. Making the college campus a plastic-free environment college in step by step manner.
2. Besides, it also aims at instilling the habit of avoiding use of plastics especially single use ones in the day-to-day life by our faculty, staffs as well as students.

File Description	Documents
Annual gender sensitization action plan	https://www.lilonghaoreibicollege.edu.in/documents/SS14082111202.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://lilonghaoreibicollege.edu.in/documents/archieves_723_08_21_0718PM.1.1%20Safety%20facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Plastic wastes become one of the great concerns apart from papers and other diverse nature of wastes generated from the academic block, administrative block, canteen and hostels of the college. The college initiated an integrated sustainable waste management approach jointly with the NSS, NCC and YRS units with an objective to minimize waste production and scientific management.

2. Social services on cleanliness are being conducted on regular basis in association with student's union, faculties and alumni members where solid wastes are properly disposed of. Dust bins coded with different colours, are being installed at important vantage points in the college campus for proper collection and segregation of wastes.

3. As per the green protocol, the college optimizes the usage of paper by using technology for information sharing and

documentation. The single use plastic is strictly banned within the campus. The college follows green protocol for all its official and public meetings seminars and conferences.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://lilonghaoreibicollege.edu.in/g_file/B23082120228.jpg
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. Lilong Haoreibi College is the only higher educational institute located at the minority Muslim dominated area in Manipur with the enrolment of more than 90% of the students belonging to minority Muslim community. However, our students firmly believe and respect the Country's uniqueness of maintaining the 'unity among diversities'.

2. The students from different cultural, regional, communal, socio-economic backgrounds, always love each other, help each other and respect each other. In the long journey of more than 40 years of the College, there is no record of communal hatreds or tensions among students or faculties.

3. We celebrate different festivals like 'Cheiraoba', the local new year day, 'Ningol Chakkouba', the greet of married women to her parental home, the Eid festivals, the 'Christmas' etc. together with great enthusiasm.

4. In the Annual College Fresher Meet, traditional and cultural fashion show competitions are being organised for the students where they wore different attire representing the different communities, religions and cultures.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. The College organises programmes to sensitize the students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens.

2. Students are motivated to take part in various activities such as cleanliness programmes, vaccination drives, observance of constitution days, national voters' days etc.

3. The college encourages the students to take part in combating issues of drug abuse and illicit trafficking in the locality which is considered to be a threatening challenge to responsible citizens of the country.

4. The college conducts invited lectures on Indian Constitution where subject experts enlightened the students about importance of the constitution and how we must work in the direction of protecting constitution.

5. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Gandhi Jayanti Celebrations: The College celebrates Gandhi Jayanti every year on 2nd October with prayer services. As part of this, the NSS unit of the college organises 'Social Services' with the motto of Swachh Bharat.

National Education Day: The College organises National Education Day on 11 November every year to celebrate the Birth Anniversary of the first Union Minister of Education of the Independent India Moulana Abul Kalam Azad.

National Youth Day: National Youth Day is observed on 12th January of every year, the birthday of Swami Vivekananda.

Republic Day: Republic day is celebrated every year with flag hoisting and talks on national integration, importance of constitution etc.

APJ Abdul Kalam Memorial Lecture: APJ Abdul Kalam Memorial Lecture has been included in the Action Programme from this academic session to be organised every year.

Cleanliness Drives are conducted within Campus and in Community to Celebrate Swatch Bharat Diwas. International Women's Day is celebrated to highlight the achievements of women. The day also marks a call to action for accelerating gender parity.

Teachers Day is celebrated to mark birth anniversary of Dr Sarvepalli Radhakrishnan.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title: Feedback System/Feedback collection

Objectives of the Practice:

1. The first and foremost objective is to enhance quality in the institution.
2. To find out the important areas where the institution is performing very poor and to prepare plans and policies incorporating the required changes and recommendations/ suggestion from the stakeholders.
3. To strengthen the relationship between the institution and our valued stakeholders.

The Context:

In today's highly competitive world and fast changing trend the teaching-learning processes also undergo changes from the traditional method of teaching of usual lecture method using chalk and board to that of using ICT-enabled classrooms and smart classrooms, the aspirations of the stakeholders towards the institution also do change. In a situation as such, the institution requires to actually find out what different stakeholders want to be improved as far as various qualitative and quantitative aspects.

Best Practice 2

Title: Plastic free Campus

Objectives of the practice:

1. Making the college campus a plastic-free environment college in step by step manner.
2. Besides, it also aims at instilling the habit of avoiding use of plastics especially single use ones in the day-to-day life by our faculty, staffs as well as students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Lilong Haoreibi College is the only higher educational institute located at the heart of the socially, economically and educationally backward minority Muslims concentrated district in Manipur.
2. The most distinctive feature lies in the fact that the Minority Affairs is also paying special attention for the development of the college.
3. The college not only captures local students, but also other minority concentrated villages of the State.
4. Muslim girls from these villages prefer this college as they think it a safer place for their higher learning.
4. The average rate of girls' enrolment increases in a very slow rate over the last a couple of years whereas, that of boys' decreases almost at the same pace.
5. The College has a dedicated team of teachers association, students union and alumni who are in constant dialogues with the spiritual leaders in bridging the gap by organising inter disciplinary academic seminars and workshops where the modalities

of joining girls in the higher education sector are minutely discussed and adopted. It is because of this coordination the number of girls in the college has been increasing over the last five years.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

With the National Education Policy (NEP) having been introduced in the College with an aim to transform the educational landscape, Lilong Haoreibi College plans the following for the next academic year:

1. **Curriculum Reforms:** To integrate interdisciplinary and holistic learning approaches into the curriculum.
2. **Skill Development:** To emphasize skill-based education and provide opportunities for practical learning and internships.
3. **Technology Integration:** To utilize technology for online learning blended classrooms, and digital resources to enhance accessibility and quality of education.
4. **Research Focus:** To promote a culture of research and innovation among the faculty especially.
5. **Inclusivity:** To ensure diversity and inclusivity in admissions, curriculum, and campus policies.
6. **Staff Training:** To provide professional development programs to faculties with new teaching methodologies and approaches advocated by the NEP, and also to equip non-teaching staff with the latest ICT activities and laboratory skills.